

INVENTORY FEES

	INVENTORY* & IN (Furnished)	INVENTORY* & IN (Unfurnished)	CHECK IN or OUT (Furnished)	CHECK IN or OUT (Unfurnished)	INSPECTIONS
SIZE OF PROPERTY					
Studio or 1 Bed/1 Reception	£170.00	£145.00	£115.00	£90.00	£75.00
2 Bed/1 Reception	£195.00	£175.00	£130.00	£110.00	£80.00
3 Bed/1 Reception	£225.00	£190.00	£145.00	£120.00	£90.00
4 Bed/1 Reception	£250.00	£210.00	£160.00	£130.00	£100.00
5 Bed/1 Reception	£285.00	£220.00	£175.00	£140.00	£140.00
6 Bed/1 Reception	£300.00	£255.00	£190.00	£150.00	£160.00

Note: The above fees also include Kitchen & appliances, 1 bathroom/toilet, hallways and stairs.

Additional Costs (added to above):

Each Room/Outside Area	£15.00	£10.00	£15.00	£10.00	£10.00
Each Heavily Furnished Room	£15.00	-	£15.00	-	£10.00

Note: Additional areas include extra bathrooms and reception rooms, utility rooms, lofts, cellars, garages, sheds, outside areas, etc.

*** Our Inventory Make is NOT done on the same day as a Check In. It is carried out PRIOR to a new Check In to allow us the time to accurately record contents and condition.**

OUR INVENTORIES AND FEES:

- Our own Inventory Reports will be automatically updated at each new Check-In and supplied electronically as a PDF file only.
- Other Companies Inventories will be updated to our format at a cost as indicated in the above 'INVENTORY & IN' fees as appropriate.

NOTES:

- Prices are NOT subject to VAT at present.
- Payment is due within 14 days of date of invoice.
- Aborted or cancelled appointments will incur a 50% charge if cancelled on the day of the appointment for any reason, including no-show of a tenant.

DEFINITIONS:

INVENTORY & IN – To produce an inventory for a new property and then check in a tenant on two separate visits.

CHECK IN or CHECK OUT– To check in or, check out a tenant with an existing inventory.

INSPECTION – To produce an interim inspection report of property during tenancy.

WG Inventories

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